

SHARILYN CHAPIN
211 State Street, Maple Park, IL 60151
Mobile: (630)998-6374
Email: Sharilyn.Chapin@gmail.com

EDUCATION

Aug. 2024 **Arizona State University**
to Present *Master of Law and Legal Studies*

July 2022 **Boston University**
Oct. 2022 *Certificate in Paralegal Studies*

Jan. 2012 **Arizona State University**
To Dec. 2019 *Bachelor of Science Degree in Criminology and Criminal Justice*

Aug. 2004 **Grossmont College**
to *El Cajon, California*
Dec. 2009 *Associate of Science Degree in Forensic Technology*

WORK HISTORY

August 2022 **Legal Assistant**
To March 2025 *Diaz, Anselmo and Associates P.A.*
Naperville, Illinois

Responsible for:

- Requesting demand letters, judgment figures, payment histories, and other supporting documents as needed for affidavits of indebtedness.
- Analyzing data from judgment figures and payment histories.
- Performs quality control on prepped affidavits and executed affidavits.
- Schedule hearings, mediations and trials.
- E-file in various portals including Odyssey eFile Illinois.
- Preparing and filing complaints, various motions, notices and affidavits.
- Update client systems, as required.
- Train new employees on client systems, preparing affidavits, client

requirements, etc.

- Supporting attorneys in the preparation of affidavits.
- Other responsibilities as assigned by the Manager and/or Team Lead.

November 2021 to August 2022 **Crime Scene Technician- Crime Scene Investigations**
Naperville Police Department
Naperville, Illinois

Responsible for:

- Processing crime scenes including identifying, collecting, and preserving physical evidence.
- Performing crime scene photography/videography.
- Recovering latent prints and other physical evidence via the utilization of various chemicals, powders, light sources and casting materials, in the field or a lab environment.
- Preparing accurate reports pertaining to evidence, property, and crime scene activities.
- Testifies in court regarding the processing of crime scenes and latent print development.
- Providing educational opportunities by conducting training classes for police officers on crime scene awareness and providing related public safety education to community groups.

March 2014 To November 2021 **Forensic Evidence Technician- Crime Scene Investigations**
San Diego Sheriff's Department - Regional Crime Lab
San Diego, California

Responsible for:

- Crime scene investigations which include the processing of officer involved shootings, homicides, questionable deaths, and human remains cases using the use of photography, latent fingerprint processing, and the collection and preservation of evidence.
- Assisting in the interview process of suspects, victims, and witnesses.
- The identification, collection, preservation, and transportation of evidence from crime scenes, autopsies, search warrants, and victim and suspect processing.
- Performs the analysis of evidence collected at crime scenes for latent fingerprints by using chemical techniques such as cyanoacrylate fuming and powder for non-porous surfaces, ninhydrin and indanedione for porous surfaces, leucocrystal violet and amido black chemical processing for print impressions in blood, and laser applications.
- Prepares detailed reports for court and other law enforcement agencies.

- Testifies in court as an expert witness in crime scene investigation and latent fingerprint development when called upon.

June 2012 **Forensic Specialist- Crime Scene Investigations**
To *Orange County Sheriff's Department - Crime Lab*
March *Santa Ana, California*
2014

Responsible for:

- Crime scene investigations include the processing of scenes using photography, latent fingerprint processing, and the collection and preservation of evidence.
- Interviewing victims for detailed descriptions of events leading up to and after the crime to assist in the processing of the scene.
- Diagraming crime scenes, impression evidence, and other forms of evidence.
- The identification, collection, packaging, and transportation of evidence from crime scenes to the crime lab.
- Prepares detailed reports for court and other law enforcement agencies.
- Testifies in court as an expert witness in crime scene investigation when called upon.

July 2011 **Forensic Specialist**
To *Culver City Police Department- Investigations Division*
June 2012 *Culver City, CA*

Responsible for:

- Crime scene investigations include the processing of scenes using photography, latent fingerprint processing, and the collection and preservation of evidence.
- Prepares latent fingerprints for searches through an Automated Fingerprint Identification System.
- Performs latent fingerprint comparisons and other duties as a fingerprint examiner when called upon.
- Performs the analysis of evidence collected at crime scenes for latent prints using chemical processing techniques in the lab which includes a cyanoacrylate fuming, powder, dye staining, and laser application.
- Prepares detailed reports of all analysis of latent fingerprints and crime scene investigations for court and other law enforcement agencies.
- Testifies in court as an expert witness in the areas of latent fingerprint comparison, latent print development, and crime scene investigations.

Certificates of Completion

International Association of Identification, Atlanta, Georgia, 2017

- 1 hour in Searching for Blood: Essentials of Using Luminol & BLUESTAR
- 2 hours in Fracture Examination
- 3 hours in Recognizing Voids and How to Use Them in Bloodstain Pattern Analysis
- 3 hours in Detection and Recording of 2 Dimensional and 3-Dimensional Footwear and Tire Impression Evidence

International Association of Identification, Sacramento, California, August 2015

- 4 hours in Staged Crime Scene Clues to Suspect Misdirection of the Investigation
- 4 hours in Victim-Centered Death Investigation Methodology (VCDIM)
- 4 hours in Presumptive Blood Testing; the Good, the Bad, the Ugly
- 4 hours in Crime Scene Staging Dynamics in Homicide Cases

Sawabini & Associates, Detroit, Michigan, December 2014

- 24 hours in Video Camcorder Techniques for Law Enforcement

Federal Bureau of Investigation Laboratory Division, San Diego, California, July 2014

- 40 hours in Post Blast Investigators School

Northwestern University Center for Public Safety, Evanston, Illinois, May, 2014

- 40 hours in Bloodstain Evidence Workshop I

California Criminalistics Institute, Orange County, March 2013

- 16 hours in Courtroom Presentation of Evidence

William F. Leo, Los Angeles California, April 2012

- 24 hours in Advanced Fingerprint Examiner Court Testimony Workshop

Ron Smith and Associates, Los Angeles, California, March 2012

- 32 hours in Finding Latent Print Evidence with Chemistry and Light

Los Angeles County Crime Laboratory, Los Angeles, California, March 2012

- 2 hours in Check PC II Training

California State University, Long Beach Center for Criminal Justice, Costa Mesa, California, Jan-Feb 2012

- 80 hours in Field Evidence Technician

Imaging Forensics, Los Angeles, California, November 2011

- 24 hours in Forensic Imaging Techniques with Adobe Photoshop

Los Angeles County Forensic Supervisors Group, Glendale, California, November 2011

- 24 hours in Digital Forensic Photography

Los Angeles County Sheriff's Department Scientific Services Bureau, Los Angeles, California, September 2011

- Interpretation of Field Narcotics Screening Kit

Criminal Justice Institute, Los Angeles California, September 2011

- DNA Awareness Forum

The 2010 Fall Continuing Education for Forensic Professionals Program, The Forensic Science Initiative, Boston MA, August 2010.

- 16 hours in Introduction to Drug Chemistry
- 24 hours in Homicide Investigation

The 2010 Spring Continuing Education for Forensic Professionals Program, The Forensic Science Initiative, Fort Worth TX, March 2010.

- 24 hours in Basic Crime Scene Investigation
- 16 hours in Essential Fingerprint Comparison Concepts for Crime Scene Technicians

Administration of Justice- Grossmont College, El Cajon CA, December 2008/May 2009.

- 80 hours of friction skin identification, advanced latent print techniques, and AFIS.
- 80 hours of classroom training in recording, classifying, and AFIS searching of fingerprints.

SOFTWARE/ SYSTEM SKILLS

Trained in using the automated fingerprint identification system (AFIS), Foster and Freeman DCS-5, Image Pro Plus, Signum VeriData iDem, Case Log, Aegis/New World, LIMS System, Adobe Photoshop, Lexis Nexis, Odyssey eFile, Nitro Pro, Perfect Practice, Microsoft Office, and Microsoft Excel.