

Courtenay N. Brack, CPM®  
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**Strengths:** Service-oriented property manager, small business owner and consultant with 25+ years in commercial property management. Excels in working with property owners to improve the profitability of commercial property offering financial oversight, contract review and negotiation and management of large projects. Skilled in problem-solving and delivering outstanding tenant relations and superior maintenance service.

### **Employment History**

**2008 – Present: President, Property Manager in Charge, Charleston Green Commercial, LLC** ([www.charlestongreencommercial.com](http://www.charlestongreencommercial.com))

Owner/operator of Charleston Green Commercial, a third-party property management firm with a focus on mid-size assets. Management of twenty accounts including commercial retail, office, and medical office, property owners' associations, some residential.

**2002 – 2007: Senior Property Manager, Rivers Enterprises, Inc.**

In-house oversight of owner's commercial property portfolio including ten properties, approximately 500,000 square feet in Charleston, SC. Supervision of property management staff.

**2000-2002: Senior Property Manager, CB Richard Ellis Carmody LLC**

Oversight of 1.2M square feet, direct oversight of 500,000 square feet of third party owned commercial property in Charleston, SC markets. Supervision of property management staff.

**1998 – 2000: Property Manager, Grubb & Ellis Bissell Patrick, LLC**

Direct oversight of 500,000 square feet of third party owned commercial property in Charlotte, NC markets.

**1996 – 1998: Assistant Property Manager, Laing Properties, Inc.**

Direct oversight of five buildings, approximately 400,000 square feet in Charlotte, NC markets.

**1994 – 1996: Leasing Coordinator/Asst Property Manager, Duvall Investment Group, Inc.**

In-house oversight and marketing of owner's commercial property portfolio of two office buildings, approximately 250,000 in Charlotte, NC.

### **Other Activities**

**2012 – Present: Board Chair, William Enston Homes (WEH).** Oversight of the development arm of the City of Charleston Housing Authority. Its current focus is on Rental Assistance Demonstration (RAD) conversions of its Public Housing portfolio.

**2002 – 2021: Commissioner, Board of Commissioners,** City of Charleston Housing Authority. Served as Board Chair 2018 – 2021. Oversight, support of staff in operating 1,400 public housing units, 1,100 additional units financed by its housing finance agency arm and 1,500 housing choice vouchers.

**2020 – Present: Board member,** Queens University of Charlotte. Oversight, support of staff in boosting enrollment, fundraising and review of financials.

### **Education**

**Certified Property Manager,** Institute of Real Estate Management (IREM), CPM® designation, 2002 to present.

**Chapter president of the South Carolina IREM ® Chapter,** 2012.

**Licensed property manager,** South Carolina Real Estate Commission, 2001 to present.

**Licensed real estate salesman,** Mingle Institute of Charlotte, North Carolina, 1994.

**Bachelor of Arts,** Queens University of Charlotte, Communications with a minor in Music, 1993.