

***John N. Chapin, Jr.*** CFE, CMC, FIMC, MAE

## **BIBLIOGRAPHY**

Jack Chapin has led seminars, taught courses and served on panels for the American Bar Association (ABA), the American Institute of Certified Public Accountants (AICPA), the Institute of Management Consultants USA, Inc., (IMC USA) as well as many state and local associations. He has lectured on various topics at Northwestern University, Indiana University, the University of Illinois, the University of Chicago, DePaul University and Washington University in St. Louis.

He developed and taught both the Introductory and Advanced Litigation Services Courses; wrote *Testifying Guidelines* and taught the Expert Witness course internally as well as externally. In addition to teaching Litigation Services as well as a *Leadership of Colleagues* series, he has written articles and conducted surveys on several topics. Lecture subjects, panels, surveys and article topics include:

- *Financial Analysis, Industry Analysis and Damage Claims*, Preparation and Trial of Complex Business Litigation, seminar proceedings, Denver, May 21, 1980.
- *Management of People -- Human Factors in the Litigation Process*, and *Strategizing Total Resources*, Crime and Prosecution -- a Technical and Management Revolution, seminar for all District Attorneys in New Mexico, Las Cruces, March 30-31, 1981.
- *Analysis and Control of Litigation Expense*, a speech before the Chicago Bar Association, Chicago, February 9, 1982.
- *Admitting Computer Based Evidence*, seminar, discussion and expert witness demonstration for the Trial Evidence Committee of the Section on Litigation, American Bar Association, Chicago, November 5-6, 1982.
- *Litigation Decision Analysis*, Cost Effective Management of Corporate Litigation, a senior level conference co-sponsored by the Illinois State Bar Association and Illinois Institute for Continuing Legal Education, Chicago, May 9-10, 1983.
- *Installing Word Processing the First Time*, seminar leadership and discussion at *LEGAL TECH-84*, New York City, January 24, 1984.
- *Managing the General Counsel's Office*, a speech before the Eastern Michigan Chapter of the American Corporate Counsel Association, Detroit, September 25, 1984.

- *Concerning Computer Security*, Unlocking the Door to Innovation through Technology, the '84 BARRISTER CONFERENCE, Hilton Head Island, October 10-12, 1984.
- *If you find computer crime amusing, just wait till it happens to you*, an article appearing in the *Chicago Lawyer*, December 1985.
- *Now You See It*, Using Microcomputer Graphics to Analyze and Present Evidence, article and presentation to the Section of Litigation, American Bar Association 1986 Annual Meeting, New York City, August 12, 1986.
- *The Ins and Outs of Working with Experts*, article and presentation with Alan Silverman to the National Institute on Litigation Management Techniques sponsored by the American Bar Association, New York, May 14-15, and Chicago, June 4-5, 1987.
- *The CPA as an Expert Witness*, special executive instruction for Continuing Professional Education, Minnesota Society of Certified Public Accountants, Minneapolis, July 21, 1987.
- *The Role of the Accountant and Auditor in Discovery and Disclosing Fraud: The Expectation Gap*, article and presentation to the Third Annual Lying, Cheating and Stealing Seminar sponsored by the Minnesota Institute of Legal Education, Minneapolis, October 23, 1987.
- *From Complaint to Deposition: The Sharing of Automated Information Between Inside and Outside Counsel*, panel discussion at the Mid-Winter Meeting, Committee on Corporate Counsel of the ABA Section of Litigation, Rancho Mirage, February 1988.
- *Getting Aid in Assessing Lawsuits*, an article with Alan Silverman appearing in *The National Law Journal*, January 1989.
- *Financial Analysis, Financial Statements and other Accounting Materials Impacting Damage Claims in Business Tort Litigation*, presentation with Mark Hosfield to the Seminar on Business Torts, sponsored by the University of Missouri-Kansas City School of Law, Kansas City, September 7, 1989.
- *What the General Counsel Thinks*, article and survey results, the *Illinois Legal Times*, January 1990.
- *Business Litigation in the '90s*, an article from a roundtable discussion with five Chicago trial lawyers, the *Illinois Legal Times*, March 1990.
- *Construction Delay Claims*, a chapter jointly authored with Stephen D. Hurst, Esq. for the book *Proving and Pricing Construction Claims*, Wiley Law Publications, copyright 1990.

- *Expert Witness Presentation*, Litigation Services Conference - The CPA as a Consulting or Testifying Expert, sponsored by the Illinois CPA Society, Chicago, Illinois, November 16, 1990.
- *Environmental Problems caused by Federal Government Agencies*, a chapter jointly authored with Kenneth A. Grady, Esq. and Mark L. Yaeger, Esq. for the two volume set *Environmental Dispute Handbook*, Wiley Law Publications, copyright 1991.
- *Environmental Concerns Grow Hotter*, presentation and discussion to the conference on *Criminal Enforcement of Environmental Safety Laws*, Milwaukee, Wisconsin, June 12, 1991.
- *1991 General Counsel Survey*, article and survey results, *The National Law Journal*, September 9, 1991.
- *Expert Witness Guidelines (Revision 92)*, a personalized study program designed for Litigation professionals as well as others called to testify in preparation for deposition, hearing or trial, Chicago, Illinois, 1992.
- *Environmental Law in the 1990s*. 1992 General Counsel Survey, article and survey results, *The Chicago Lawyer*, October 1992.
- *Managing the Sale, the Engagement and the Client*, presentation to the 4th Annual AICPA Conference on The CPA's Role in Litigation Services, Washington, DC July 16, 1992; Las Vegas, Nevada October 22, 1992 and Chicago, Illinois November 9, 1992.
- *Guarding your Intellectual Property*, presentation and discussion to the Louisville Advanced Technology Council, Inc., Louisville, KY, December 2, 1992.
- *Ethical Considerations in Serving Trial Lawyers*, presentation and panel discussion, Litigation Services Conference, Illinois CPA Society, Chicago, November 1993.
- *Organizational Sentencing Guidelines and Programs to Prevent and Detect Violations of Law*, 1993 General Counsel Survey, article and survey results, *The Chicago Lawyer*, November 1993.
- *General Counsel Expect More Partnering*, 1994 Roundtable, What the General Counsel Thinks, *Illinois Legal Times*, October 1994.
- *Expert Witness Testifying*, two days in depth advanced course for Partners, Directors and Managers, Coopers & Lybrand Litigation Power Learning Series, Norman, Oklahoma, October 14-20, 1994.

- *Selling 2000* - a speech to the 1994 Western CONFAB of the Institute of Management Consultants, Reno, Nevada, November 2, 1994.
- *Management Consulting Today* - a speech to the Greater Michigan Chapter of the Institute of Management Consultants, Southfield, Michigan, May 25, 1995.
- *The Ins and Outs of Working with Experts*, an article appearing in the Professional Litigation Services Directory, supplement to the *Chicago Daily Law Bulletin*, Summer 1995.
- *One Professional Services Firm's Approach to the RFP Process*, presentation and panel discussion, *Successful Proposals from Start to Finish*, Lex Mundi Annual Meeting, Chicago, Illinois, August 6, 1995.
- *Dealing with Expert Witnesses*, presentation and discussion, Trial Practices Committee, Section of Litigation, American Bar Association Annual Meeting, Chicago, Illinois, August 7, 1995.
- *A Look into the Consulting Crystal Ball: What does the Future Hold for our Profession?* a speech to the Greater Denver Chapter of the Institute of Management Consultants, Denver, Colorado, September 11, 1995.
- *Do's and Don'ts -- Expert Witness Reports -- Beyond Rule 26* Expert Reports for Today & Tomorrow, presentation and panel discussion, *Experts in Litigation Conference*, co-sponsored by the Academy of Experts, the American Bar Association - Section of Litigation and the Illinois CPA Society, Chicago, Illinois, April 29, 1996.
- *Preparing for Depositions*, presentation and panel discussion, 1996 SOFE Midwest Regional Seminar hosted by the Illinois Chapter of the Society of Financial Examiners and the Illinois Department of Insurance, Chicago, Illinois, May 13-15, 1996.
- *Controlling Litigation Costs*, presentation and panel moderator, 1997 Annual Litigation Services Conference "Sharpening Your Skills as a Litigation Consultant and Expert Witness" sponsored by the Illinois CPA Society, Chicago, Illinois, January 14, 1997.
- *The Life Cycle of a Professional Services Firm*, presentation with Edward Stone, FCMC to the 1997 National Conference of The Institute of Management Consultants, Lincolnshire, Illinois, May 2, 1997.
- *The Expert/Attorney Relationship, The Experts Work from Making the Agreement to Deposition, View from the Witness Stand: Your Day in Court*, presentations and panel discussion, "The Art of Becoming an Effective Expert Witness," Chicago-Kent College of Law, Chicago, Illinois, June 3, 1997.

- *Growing Your Professional Services Practice*, presentation to the University of Chicago Graduate School of Business Consultants Network Roundtable, Chicago, Illinois, May 29, 1997.
- *Testifying Guidelines*, a KPMG training manual for use by all firm professionals in preparation for involvement in Litigation Services, Chicago, Illinois, September 1997.
- *So You Want to be an Expert*, Creative Session - presentation and discussion, "Litigation Support Services," American Society of Appraisers, Chicago, Illinois, November 11, 1997.
- *Testifying Guidelines*, a **CHAPIN Associates Ltd.** updated training manual for distribution to attendees at the seminar, "The Art of Becoming an Effective Expert Witness," Chicago-Kent College of Law, Chicago, Illinois, June 12, 1998.
- *The Expert/Attorney Relationship, The Experts' Work, from Making the Agreement to Deposition, View from the Witness Stand: Your Day in Court*, presentations and panel discussions, "The Art of Becoming an Effective Expert Witness," Chicago-Kent Collage of Law, Chicago, Illinois, June 12, 1998.
- *The State of Management Consulting -- 1999*, speech given to the Greater Chicago Chapter of the Institute of Management Consultants at their Fall kick-off meeting, Chicago, Illinois, September 10, 1999.
- *The Ins and Outs of Working with Experts – Litigation Services Review* initial monograph update from previous writings; **CHAPIN Associates Ltd.**, Winter 1999/2000.
- *From Consulting Expert to Expert Witness*, presentation and discussion, Chicago Chapter of the Institute of Management Consultants at the Area Breakfast for Consultants, Northbrook, Illinois, March 3, 2000
- *Using a Rule-Out Hypothesis to Prove Liability – Litigation Services Review* monograph, second in the series, **CHAPIN Associates Ltd.**; Fall/Winter 2000.
- *Now Sue Those Consultants – Litigation Services Review* monograph, third in the series, **CHAPIN Associates Ltd.**; Summer 2001.
- *Consulting Standards – The Time is Now*, presentation and discussion, Chicago Chapter of the Institute of Management Consultants USA at the Area Breakfast for Consultants, Northbrook, Illinois, April 5, 2002.
- *In the Beginning – Dos and Don'ts When Starting Your Practice*, presentation and panel discussion for the Graduate School of Business, The University of Chicago Consulting Roundtable, Chicago, IL, May 8, 2003.

- *A Five-Year Review for You as We Start Our Sixth Year, **Litigation Services Review*** monograph, fourth in the series, ***CHAPIN Associates Ltd.***; Fall 2003.
- *A Call for Consulting Standards*, special guest column appearing in ***CONSULTANTS NEWS***, a Kennedy Information Publication; October 2003.